

**WALTON ACADEMY, INC.  
WALTON LEARNING CENTER  
MINUTES  
MEETING OF THE BOARD OF DIRECTORS**

**Date:** June 11, 2014  
**Time:** 2:30 pm  
**Location:** Walton Academy  
389 Dorsey Avenue  
DeFuniak Springs, FL

**I. Call to Order, Review of Public Notice, Roll Call**

The meeting was called to order by chairperson Rachel Gillis at 2:35 pm. Board members Rachel Gillis, Joel Paul, Rhonda Skipper and Brian Howard were present; Guests were: Terri Roberts, Ray Sansom, Steve Ruder and Debbie Brown.

**II. Approval of Minutes, March 5, 2014**

The minutes were approved as presented on a motion by Ms. Skipper, seconded by Mr. Howard.

**III. Approval of Agenda**

The agenda was approved on a motion by Ms. Skipper, seconded by Mr. Howard.

**IV. Public Comment for registered speaker, if any-none**

**V. Consent Items**

**A. Personnel Recommendations/Changes**

Mr. Ray Sansom, Vice President of Human Resources and Administration, presented a list of all employees who have resigned, terminated or transferred since the last meeting. The Personnel Recommendations and changes were approved on a motion by Mr. Howard, seconded by Ms. Skipper.

**VI. Report and Discussion**

**A. Financial Reports**

**a. FY 2013-14 Financial Report**

Chief Operating Officer and Chief Financial Officer, Terri Roberts, presented the Budget Update. The current year budget is on target. There are some glitches in the program that counts the FTE from the Walton County School District. They are paying based on 182 students and this number will be adjusted to an estimated 185 in July. Referral billing might be higher than projected. The FY 2013/14 Financial Report was approved on a motion by Mr. Howard, seconded by Mr. Paul.

**b. FY 2014/15 Budget and Staffing Plan**

Ms. Roberts reported an estimated 2.5% increase in funding, but a decrease in Capital funding. The overall net increase would be about

**\$20,000. There will be a minor increase to salaries, but there were no new positions in the budget. The budget and staffing plan was approved on a motion by Ms. Skipper, seconded by Mr. Howard.**

**B. 2014/15 Personnel Recommendations**

**Mr. Sansom reported that the school will be bringing back the majority of the current staff. The recommendations were approved on a motion by Mr. Paul, seconded by Mr. Howard.**

**C. Director's Report**

**Mr. Ruder reported on the following: The school graduated 36 students this year; The Title I program purchased 5 smart board and 30 laptop computers. It also provided backpacks filled with reading books for the summer; The Sign Language class was a success and 23 students have already signed up for the 2<sup>nd</sup> level; Uniforms were a huge success and the school is looking at adding khaki pants and belts to the uniform; The school attracted a licensed counselor from the District schools; All staff returning and they had an overall great year.**

**D. Management Report**

**Mr. Sansom stated that he attended the Graduation ceremony and complemented Mr. Ruder on a fantastic event. Mr. Trotman, teacher, gave a great speech.**

**He reported on the Bay County program that was discussed at the last meeting. The Rader Group presented their proposal, but the Bay county School District pulled the item from their Board Agenda. They might revisit this program at a later date.**

**VII. Other Action Items-none**

**VIII. Emergency Items-none**

**IX. Public Comment on Non-Agenda Items - None**

**X. Board Member Matters**

**Ms. Skipper reported on the possibility of a partnership with the Walton County Prison. She has suggested to the new Warden that they adopt Walton Academy. This partnership would allow Prison staff members (not prisoners) beautify the school grounds and mentor some of the students.**

**XI. Adjournment**

**The meeting was adjourned by the chairperson at 3:20 pm.**

*Respectfully Submitted,*

*Debbie Brown, Acting Recorder*