

**WALTON ACADEMY, INC.  
WALTON LEARNING CENTER  
MINUTES  
MEETING OF THE BOARD OF DIRECTORS**

**Date:** October 27th, 2015  
**Time:** 2:30 pm  
**Location:** Walton Academy  
389 Dorsey Avenue  
DeFuniak Springs, FL 32435

- I. Call to Order, Review of Public Notice, Roll Call**  
The meeting was called to order by Chairperson Rachel Gillis at 2:32 pm. Board members Joel Paul, Brian Howard, Rhonda Skipper, Jo Henderson and Rachel Gillis were present. Guests in attendance were Terri Roberts, Dr. Rader, Ray Sansom, Allison Schnell and Amy Pupo.
- II. Approval of Minutes, July 7<sup>th</sup>, 2015**  
The last meeting's minutes were approved on a motion by Mr. Paul, 2<sup>nd</sup> by Ms. Skipper.
- III. Approval of Agenda**  
Current meeting's draft agenda was approved by Ms. Gillis.
- IV. Public Comment for registered speaker, if any**  
N/A
- V. Academic Spotlight**  
A new feature will be added to each meeting. The director of each school will highlight a success story regarding a student. Mr. Ruder will present at next meeting.
- VI. Consent Items**  
Consent items approved on a motion by Ms. Skipper, 2<sup>nd</sup> by Ms. Henderson.
  - A. Personnel Recommendations/Changes**  
No changes recommended.
- VII. Report and Discussion**
  - A. Financial Reports**  
Ms. Roberts presented the draft of the audited financials and the financial report.
    - a. Audited Financial Statements FY 14/15**  
The FRS study has added time to the audit; GASB statements that have yet to be published will have an impact. The numbers/data in the draft report are correct; no real changes since last meeting, no

findings. The audit package was discussed; no prior findings to the management letter.

**b. FY 15/16 Budget Update/Financial Report**

This year's budget targets 160-162 students, FTE is budgeted around 180, 200 by February. No adjustments are to be made to the projected budget for this year. We do have the new facility/building plans included. The Title 1 budget is approved at \$65K. A motion to approve the budget as-is was made by Ms. Skipper, seconded by Mr. Howard.

**B. Director's Report**

Mr. Steve Ruder was not present at the meeting, however, he did submit a report as an addendum to the packet.

**VIII.**

**A. Approval of Walton DJJ Contract**

Walton Learning Academy and Mr. Sansom have been corresponding regarding a contract for Walton Academy to handle Walton Learning Academy's education. It would be a good avenue for us, the district will give it up to us. We had this contract a few years' ago so we can seamlessly take it back on. It will bring stability and Walton Academy teachers can work there in the summer. The state will continue to own the building and provide the discipline. Our management services would be the same as Walton Academy. Ms. Henderson stated that she would like the lock on the main office door changed to the outside from the inside; Ray Sansom will address. Mr. Paul cited the motion to approve the contract, Mr. Howard seconded the motion.

**B. Management Report**

Dr. Rader presented the management report, which included Walton's facility plans.

**a. Approval of new facility purchase**

For a long while, we have had major problems with our school outgrowing our facilities. Dr. Rader has been working with an attorney to review options. We cannot purchase the lot on the "dead corner" but we will make an offer the areas surrounding and it will add space to the campus. The goal is to get rid of the portables and only have buildings. We'd like to be down to only 5 portables by the side of the road. We would keep the cafeteria. Several buildings have a 2 year lease remaining, we would get rid of them once the lease is up. Dr. Rader has met with Mr. Ruder about plans; we will begin at the beginning of the year, should take about 8-10 weeks to build and add square feet and 4 classrooms. The playground will move to another area. The materials will be shipped and assembled by contractors. The water, sewer, plumbing and landscaping will cost around \$100K. Mr. Howard noted that the way we are going about this is outstanding; a couple of the board members clapped. The manufactured buildings are common with charter schools. Ms. Skipper stated a motion to approve the contract, with Ms. Henderson second.

**C. Electronic Options for Board matters**

The law allows for esignatures at this time; it's the right time for us to look into having the software set up to provide this, as well as potential meetings held over Skype. The voting would have to be reviewed to see if e-voting is an option. BTR would need to revise the Board's by laws to allow for this.

**IX. Other Action Items - N/A**

- X. Emergency Items - N/A**
- XI. Public Comment on Non-Agenda Items - N/A**
- XII. Board Member Matters**

**Ms. Henderson mentioned that there is good leadership at Walton Learning Center, that Pam Hooks who used to work there now works for us at Walton Academy, she's been an asset and helped with the transition. Ms. Henderson mentioned she would like to present a recognition to Ms. Hooks at our next board meeting. Ms. Henderson also mentioned that she is a member of the Republican Women organization and they will meet with Walton Academy to provide scholarship opportunities to students.**

**Our next board meeting is scheduled for 2:30pm on Tuesday, March 15, 2016.**

**XIII. Adjournment**

**The meeting was adjourned approved on a motion by Mr. Howard, seconded by Ms. Henderson at 3:24 pm.**

***Respectfully Submitted,***

***Amy Pupo, Acting Recorder***