

**WALTON ACADEMY, INC.
MEETING OF THE BOARD OF DIRECTORS
MINUTES**

Date: July 28, 2016
Time: 2:30 pm
Location: Walton Academy
389 Dorsey Avenue
DeFuniak Springs, FL 32435

- I. **Call to Order, Review of Public Notice, Roll Call**
The meeting was called to order by Chairperson Rachel Gillis at 2:36 pm. Board members Joel Paul, Rachel Gillis and Jo Henderson were present. Guests in attendance were Dr. Rader, Ray Sansom, Terri Roberts and Amy Pupo.
- II. **Approval of Minutes, March 15, 2016**
The last meeting's minutes were approved on a motion by Ms. Henderson, 2nd by Mr. Paul.
- III. **Approval of Agenda**
The current meeting's draft agenda was approved to use as presented by Ms. Gillis.
- IV. **Public Comment for registered speaker, if any**
N/A
- V. **Consent Items**
 - A. **Personnel Recommendations/Changes**
Personnel report was review and there are no recommendations or changes. They were accepted and approved on a motion by Ms. Henderson and seconded by Mr. Paul.
- VI. **Report and Discussion**
 - A. **Financial Reports**
- VII. **Terri Roberts, CFO, presented the financial documents.**
 - a. **FY 2015-16 Budget** - Ms. Roberts presented the budget and went over the changes from the previously approved budget at the last board meeting. FTE went up a small amount to approximately 182 in February for an average 171 for year. The final budget was approved on a motion by Mr. Paul, seconded by Ms. Henderson.
 - b. **FY 2015-16 Financial Report** - The Monthly Financial statement for the month of June which included Statement of Revenues, Expenditures and Changes in Fund Balances ; the annual audit is currently underway.
 - c. **FY 2016-17 Proposed Budget and Staffing Plan** - the proposed budget was presented and any changes from the prior year were reviewed and discussed. The proposed budget was approved on a motion by Mr. Paul, seconded by Ms. Henderson.
- B. **Director's Report**
Mr. Sansom presented the director's report and introduced the new director Mr. David Schmidt. The school is in good shape and ready for the upcoming year. Since he is the current Lead Teacher at Walton Learning Center they are actively looking for a replacement for that position.
- C. **Management Report**
Dr. Rader presented the management report, which included an update on Walton's facility plans.
 - a. **Update on facility improvements/contract**

Dr. Rader explained the renovations are taking place but it does not look favorable for us to purchase any more space around this campus. He is actively looking for a new facility at some point in the future. However, this current campus needed renovation. The school got rid of one portable. \$100,000 in repairs is going on, including new paint, cleaning and new floors. A part time custodian has also been hired. A motion to approve the contract and school repairs was made by Ms. Henderson and seconded by Mr. Paul.

b. **Appointment of New Principal**

Mr. David Schmidt has been appointed the new principal/director of Walton Academy. Ms. Henderson made a motion to approve and Mr. Paul seconded it.

VIII. **Other Action Items**

N/A

IX. **Emergency Items**

N/A

X. **Public Comment on Non-Agenda Items**

N/A

XI. **Board Member Matters**

The next board meeting (to approve pay for performance salary increases and other matters) has been set for Thursday, September 29th at 2:30pm.

XII. **Adjournment**

The meeting was adjourned on a motion by Ms. Gillis, seconded by Ms. Henderson at 3:17 pm.

Respectfully Submitted,

Amy Pupo, Acting Recorder