

## WALTON ACADEMY, INC. Title I, Part A Parental Involvement Plan

I, David Schmidt, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** The mission of Walton Academy Charter School is to develop and sustain positive relationships, creating a respectful and responsible learning environment and community.

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Walton Academy Charter School (WACS) believes in and works to include the involvement of parents in all aspects of the Title I Program. The School Advisory Council meets a minimum of two times per year to develop the Title I Parent Involvement Policy/Plan and the Student/Parent/Teacher Compact. The Title I budget is reviewed at the Fall meeting. All parents are sent surveys three times per year to ensure parent feedback regarding the Policy/Plan and compact. Parents and community members that serve on the WACS School Advisory Council are invited to attend district meetings. Parents and community members that serve on the School Advisory Council are selected from those showing an interest to serve based on the Title I Survey and includes administrative input. Every effort is made to schedule meetings at times most convenient for parents to attend. Parental suggestions and survey results are taken into consideration for future parent involvement implementation. WACS has a Title I monitoring box (online on Title I Crate) containing documentation of requirements for the Parent Involvement Program including brochures, newsletters, agendas, minutes, and sign-in forms from meetings.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Exceptional Student Education	Supplemental Instructional support by Title I is discussed with parents during IEP meetings.
2	Panhandle Area Educational Consortium	PAEC provides migrant education services through meetings and home services to ensure parents have information on ESOL, FSA, and homeless services. Translators are provided for parent meetings.
3	Northwest Florida State College	NWFSC works closely with Walton Academy to provide adult education services to parents of our students. NWFSC also guides and advises our parents through college admission, financial aid and educational opportunities.
4	Mental Health Services	Chautauqua Health Care Center offers a variety of service to our parents and students that include, but are not limited to conflict resolution, drug awareness and anger management, medication management and counseling services. These services are open to all parents and students and some are provided on campus.
5	Walton Education Foundation	The foundation supports educational enrichment. Mini-grants are given to educators to implement projects to enhance teaching, learning, and parental involvement.
6	Teenage Parent Program (Walton County Health Dept)	Participating students must be enrolled in the approved curriculum facilitated by WACS. Child care is provided by Okaloosa-Walton Services, assisting students and parents.
7	The Leader in Me	As WACS continues to implement the Leader in Me program, our students and parents alike will be taught how to live and exhibit habits of effectiveness.
8	Mentoring Program	WACS will partner with community programs who will provide mentor opportunities for our students and their families. They will also provide relationship building, and strategies for personal management and well-being for the entire family.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Prepare agenda, handouts, and presentation materials that address the parent involvement requirement	Title I Contact, Principal, & Action Team	September 2020	Agenda, Sign-In, Handouts, Power Point Presentation
2	Advertise/Publicize WACS	Title I Contact, Principal, & Action Team	October 2020	Copies of Newsletters, newspaper articles and Web Site
3	Prepare Sign-In Sheets	Title I Contact, Principal, & Action Team	October 2020	Sign-In Sheets from Meeting
4	Maintain Documentation	Title I Contact & Principal	October 2020	Title I Documentation Box by Title I Contact, Shared with LEA for Monitoring
5	Presentation of Components	Title I Contact, Principal, & Action Team	October 2020	Minutes of Meeting Filed, Power Point Presentation, Agenda
6	Prepare Parent Feedback surveys	Title I Contact, Principal, & Action Team	October 2020	Completed surveys at conclusion of Annual Meeting

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Walton Academy Charter School will hold School Advisory Council meetings, parent academic workshops, conferences, and school activities at various times, including special activities during the school day for parent/teacher/student interaction. WAC is making every effort to increase parental involvement. Teachers and administrators are committed to increasing parent contact through announcements in the school newsletters, flyers, and the school's web site. Food may be provided for workshops and other activities. Home visits and telephone calls will be made by the principal, teachers, and/or dean for parents that are unable to attend conferences at school, but request them. Improving communication with parents will improve student performance and decrease truancy. Conference documentation, sign-in sheets, and copies of announcements will be filed for documentation. Some examples of parent involvement activities Edgenuity Training, Leading in Me Training, Transcript Review, and community involvement projects.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on

how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

<b>count</b>	<b>Content and Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
1	Technology Parent Workshop	Principal, Teachers	Parents will be given instruction on how to use our credit recovery program so that they can assist their children at home.	September 2020-March 2021	Sign-In, Parent Surveys
2	Literacy Parent Workshop	Principal, Teachers	Literacy strategies and materials will be provided for parents, including grade level proficiency, strategies that can be used at home and assessment methods	September 2020- March 2021	Sign-In, Parent Surveys
3	Math/Science Parent Workshop	Principal, Teachers	Information provided for parents include strategies they can use to help their children at home.	September 2020-March 2021	Sign-In, Parent Surveys
4	Open-House/ Orientation	Admin. & Teachers	Students and families will understand the expectations of each teacher early in the year.	Aug. 2020	Sign-In
5	Distribute NGSSS Brochures	David Schmidt, Principal and Heather Richardson, Title I Contact	Parents will understand grade-level specific state standards so that they can help prepare their child for the year to come.	August 2020-March 2021	Copy Standards Brochure, Parent Survey
6	Distribute FSA Information	David Schmidt, Principal; Marie Laurino, School Counselor	Parents will understand state assessments so that they can help prepare their child for the tests at the end of the year.	August 2020-March 2021	Copy, Parent Survey
7	State & Local Assessment Information	District, Teachers, Principal	Parents will understand the progress their child is making and can encourage them to stay on track.	August 2020--June 2021	Conference Forms, Title I Survey, Parent Climate
8	Community Resources	Title I Contact, District Title I Contacts	Information provided to assist students and their families through difficult times so they can focus more on academic achievement.	August 2020-May 2021	Sign-In, Title I Parent Surveys
9	Graduation Expectations Workshop	Administration & Teachers	Parents and students will sit down with transcripts to understand what the student still needs to accomplish before they are eligible for graduation.	August 2020- May 2021	Sign-In, Title I Parent Surveys

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Leader in Me Parent Involvement Training	Sean Tabor, PLF and Title I Contact	Improve the ability of staff to work with parents as equal partners by providing best practices for parental involvement to improve student achievement, specifically in the 7 Habits of Highly Effective People.	August 2020 - March 2021	Title I Parent/Teacher Surveys, Climate Survey

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** WACS will maintain and promote use of the Parent Resource Center in the main office of the school. This center will provide important English and Spanish informational brochures about state and local assessments, academic resources, and community resources and support options. Every effort will be made to keep the parent center current and easily accessible for parent use. The Parent Resource Center will be announced in the school newsletters and placed on the school web site, encouraging parents to make use of the resources. The school has implemented the use of School Reach, an automated calling program to inform parents of absences and special events. Finally, parents are encouraged to provide their email for daily or weekly Edgenuity updates on their students.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** WACS will hold its Annual Title I Parent Meeting in late September or early October 2020. A Power Point presentation will be available to share information

regarding Title I programs, curriculum, academic assessments, and expected levels of proficiency; teachers and administrators will also share this information in informal, conversational settings. Parents will learn about the school-wide program and how they can participate in decisions relating to their child's education. Parents will receive a copy of the Parent Involvement Policy/Plan at this meeting as well as a District Calendar with pertinent information explaining the Next Generation Standards, AYP, parents' rights, progress monitoring assessments, the Florida Standards Assessment, and Florida's End of Course Exams (EOC). An assessment timeline will be provided for parents. Content area curriculum, instructional strategies, supplemental instruction, and technology initiatives will also be addressed. Parents will be encouraged to be a part of their child's education by participating in conferences, parental workshops, and parent/teacher/student school activities. Suggestions or concerns will be addressed by the School Advisory Council or LEA. Newsletters will be sent home, announcements will be placed in local newspaper and articles will be posted on the school web site announcing each meeting/activity. Sign-in sheets will provide documentation.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** WACS Title I Parent Involvement activities will be planned at flexible times with the convenience and motivation of parents in mind. Due to mobility issues, parent involvement opportunities and resources are distributed at the time of enrollment. Enrollment forms, Title I Surveys, and conferences will provide information relating to barriers that may inhibit parental involvement, such as lack of transportation, disabilities, child care or limited English proficiency. WACS will make every effort to support parents with specific needs. In-home visits and telephone calls will be made for parents unable to attend meetings at school. District Title I Resource personnel provide Spanish translations of Parent Involvement Plan and other significant documents, as needed. Translators will be available at parent meetings to provide translation services to ensure parents are able to fully participate; a Unicom System is available to assist in translation as needed. The LEA will ensure that information is available to parents, considering the fluctuating student populations, by requesting data from the district MIS department every survey period. If surveys indicate a need, child care will be provided to enable parents to focus and participate in activities to help their child succeed in school.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Academic Workshops for Parents	David Schmidt, Principal; Title I Contact	Information provided for parents include strategies they can use to help their children at home.	August 2020-March 2021

2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent meetings will be held during the school day and during evening hours to accommodate and motivate working parents. Activities during the day will involve students/parents and teachers. Parents unable to attend will be offered in-home visits.	David Schmidt, Title I Contact	By maximizing out availability for parental involvement, we invite more parents to become active in their child's education.	August 2020-May 2021
3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	WAC has worked to generate new ideas for increasing parent involvement by incorporating fun, family activities into the parent meetings. Meetings are being marketed with a focus on family fun with activities encouraging parents to come and participate.	David Schmidt, Title I Contact	By advertising a more family friendly atmosphere, we invite more parents to become active in their child's education.	August 2020-May 2021

**Evaluation of the previous year's Parental Involvement Plan**  
**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House/Orientation	1	Approx 125	Students and families will understand the expectations of each teacher early in the year.
2	Title I Annual Meeting	1	25	Parents will have an understanding of what WACS can offer as a Title I school and can encourage their children to utilize the resources to advance their education.
3	School Advisory Council Meetings	3	10 per activity	Parents and students can provide input on how they feel WACS can improve or maintain the academic progress of our students.
4	Leader in Me Title I Parent Night	1	25	Parents and students alike will have an understanding of the State of Florida graduation requirements, and which classes the student must complete in order to meet these requirements.
5	Parent Involvement Surveys	3	Avg of 25 per activity	Surveys are sent out to parents with each report card to gauge how well WACS is doing with meeting the needs of the parents, so they can meet the needs of their student.
6	Parent Conferences	Approx 250	2-3 per activity	WACS Administration and Staff meet often with parents/guardians/mentors of our students in order to update them on academic, behavior, and social/emotional progress.

## Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	The Importance and Value of Parental Involvement	4	9	Improve the ability of staff to work with parents as equal partners by providing best practices for parental involvement to improve student achievement
2	Implementation and Coordination of Parental Involvement Programs	4	9	As parents become more involved, they can encourage their children to stay on track academically.
3	Communicating and Working with Parents	4	9	As parents become more involved, they can encourage their children to stay on track academically.

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Inability of parents to attend	Change time of meetings from night meetings to during the school day to involve students in a portion of parent activities
2	Titles of parent academic workshops may be threatening to parents	Workshops will be renamed so they appear more informal, inviting, and fun
3	Students often do not encourage parents to participate	Implement incentives for students for parent responses to meetings
4	Parents with LEP	Translations/translators will be provided as needed
5	Parents from other parts of the county find it difficult to attend meetings due to transportation issues	Brainstorm and budget ways to assist parents with transportation needs

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)



count	Content/Purpose	Description of the Activity
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